

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Tuesday, January 21, 2020 5:30 pm
Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Tuesday, January 21, 2020, for the purpose of discussing board business.

The meeting was called to order at 5:32 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Jeff Larson, Aimee Struffert, Rachelle Nelson. Superintendent Tim Truebenbach was also present. Bryan Rensenbrink arrived at 5:40 p.m.

Changes to Agenda:

VIII. Approval of the Consent Agenda

D. Personnel Items

1. New Positions/Changes in Assignment/Replacement
5. Hire Becca Concannon, Paraprofessional (Van), 1 hour/week (correction)

IX. Items on Which Board Discussion and Action is Requested

- C. Approve the Resolution Relating to \$5,100,000 General Obligation School Building Bonds, Series 2020A; Authorizing the Issuance, Awarding the Sale, Prescribing the Form and Details and Providing for the Payment Thereof (revised)

XI. Superintendent and Board Members Items

1. MSBA Leadership Conference Highlights (addition)

Motion by J. Larson, second by J. Day, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at public form.

Committee Reports

J. Day reported on January 8 the Food Service Negotiations Committee met to negotiate and reached a tentative agreement that will be on the February agenda for board approval.

Superintendent Truebenbach reported on January 13 the Finance Committee met to review the budget and discuss right sizing.

Presentations

Superintendent Truebenbach provided a budget right sizing presentation.

Principals/Directors/Coordinators Report

High School Principal's report: four student teachers in the high school for spring semester; Certified Nursing Assistant Class being offered during spring semester in coordination with Pine Tech & Community College and Milaca Elem Care & Rehab; a number of career exploration opportunities being offered for students in February and March.

Elementary Principal's report: February is "I Love to Read Month" with this year's theme being "Circus: The Greatest Read!"; fifth grade is collecting pop tabs for the Ronald McDonald House as part of a math activity in Mrs. Juntunen's class; Chris Ehlen from Rum River Associates/Thrivent Financial would like to provide elementary students with new socks and shoes by hosting a "Shoes of Hope" event through Samaritan's Feet International and Thrivent. Mr. Voshell was looking for board input regarding the "Shoes of Hope" event. The board requested additional information will provide a recommendation at the February board meeting.

Curriculum and Instruction Coordinator's report: winter assessments in January and February; Jan. 20 Professional Development day was 1/2 work day and 1/2 cultural competency training provided at no cost by Education MN; Science Curriculum Implementation Team attended MDE workshop on new science standards and implementation ideas.

Activities Director/Dean of Students' report: congratulated Abby Larsen and Mason Voshell, Milaca's AAA Award winners; updated activities participation numbers; activities schedules updated on the Granite Ridge Conference website; gate receipts.

Community Education Director/Facilities Manager's report: completed staff evaluations; met with Nexus on CTE design; seven contractors attended the roof pre-bid meeting; elementary window caulk and glaze contain asbestos requiring abatement for removal.

Business Manager's report: FY21 budget assumptions; revising FY20 budget; calendar year end; Kerrie Johnson accepted District Office Receptionist/Accounts Payable position; bond sale is January 21; shared school finance videos; provided financial picture of the district.

Consent Agenda

Motion by B. Rensenbrink, second by A. Struffert, to approve the consent agenda:

- Approval of the minutes from the December 16, 2019 Regular Board Meeting and the January 6, 2020 Reorganizational Board Meeting
- Approval of check numbers 649058 through 649247 and wire transfers
- Approval of transfers from MN Trust to First National: \$300,000 on 12/2/19, \$500,000 on 12/3/19, \$500,000 on 12/16/19, \$300,000 on 12/20/19, \$600,000 on 12/27/19
- Hire Kerrie Johnson, District Office Receptionist/Accounts Payable (replacing Amy Horrigan), 27.50 hours/week, \$20.00/hour, effective January 13, 2020 through the end of the 2019-2020 school year
- Change in hours for Pat Brannan, Paraprofessional, 36.5 hours/week (previously 37.5 hours/week), \$16.62/hour, effective December 16, 2019
- Hire Randy Zimmer, Junior High Wrestling Coach (replacing Keith Larson), \$496.95, effective December 21, 2019 – January 28, 2020
- Hire Jake Moscho, Junior High Wrestling Coach (replacing Keith Larson), \$496.95, effective December 21, 2019 – January 28, 2020
- Hire Becca Concannon, Paraprofessional (Van), 1 hour/week, \$15.29/hour, effective January 2, 2020
- Change in hours for Lana Carlson, Paraprofessional, 36.67 hours/week (previously 32.5 hours/week), \$17.75/hour, effective January 2, 2020
- Hire Randy Johnson, Science Teacher (second semester 2019-2020), MA+20, Step 13, .2 FTE, \$7,404.51, January 20, 2020
- Change in hours for Lana Carlson, Paraprofessional, 32.5 hours/week (previously 36.67 hours/week), \$17.75/hour, effective January 8, 2020
- Change in hours for Jodi Allen, Paraprofessional, 27.5 hours/week (previously 20 hours/week), \$14.40/hour, effective January 14, 2020
- Letter of Assignment for Teresa Burns, Health Office LPN/RN, 7 hour/day, 170 days/year, \$21.50/hour for 2019-2020 school year, \$21.98/hour for the 2020-2021 school year
- Letter of Assignment for Patricia Coffee, Health Office LPN/RN, 7 hour/day, 170 days/year, \$19.28/hour for 2019-2020 school year, \$19.71/hour for the 2020-2021 school year
- Staff Leave Requests:
 - o Linda Moyer, Food Service, December 16-20, 2019
 - o Jody Brenteson, Special Education Teacher, intermittently January 8, 2020 - TBD
- Lane Change: Jody Brenteson, BA+20 to BA+30, \$47,446
- Second Reading of Policies: Policy 621 – Record Keeping/Reporting/Advising of Student Achievement **POLICY WITHDRAWN**; Policy 622 – Profile of Learning Appeal Process **POLICY WITHDRAWN**; Policy 533 – Wellness; Policy 534 – Unpaid Meal Charges; Policy 604 – Instructional Curriculum; Policy 606 – Textbooks and Instructional Materials; Policy 612.1 – Development of Parent and Family Engagement Policies for Title I Programs; Policy 613 – Graduation Requirements; Policy 614 – School District Testing Plan and Requirements; Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students; Policy 618 – Assessment of Student Achievement; Policy 623 – Mandatory Summer School Instruction; Policy 799 – Post-Issuance Debt Compliance Policy
- Approve the Overnight Trip Request for the Grade 7 Band Duluth Trip, April 3 - 4, 2020

The consent agenda was unanimously approved.

Items on Which Board Discussion and Action is Requested

Motion J. Day, second by B. Rensenbrink, to approve the Treasurer's Report. Motion carried.

Motion by A. Struffert, second by J. Corrow, to approve the resolution for local control. Roll call vote. Voted in favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: none. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to approve the Resolution Relating to \$5,100,000 General Obligation School Building Bonds, Series 2020A/Authorizing the Issuance, Awarding the Sale, Prescribing the Form and Details and Providing for the Payment Thereof. Roll call vote. Voted in favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: none. Motion carried.

Items of Information and/or Discussion Only

The Board reviewed the enrollment numbers and the 2020 Committee and Board Representative assignments.

Superintendent and Board Member Items

Superintendent Truebenbach reported beginning the calendar development process for the 2020-2021 school year. He conducted a calendar community survey. There were 451 responses with the majority of the respondents being parents. The results indicate not in favor of a weeklong spring break, almost evenly split on a two-week winter break, and favor finishing the school year prior to Memorial Day. Superintendent Truebenbach intends to bring the 2020-2021 calendar to the February board meeting for board approval.

Superintendent Truebenbach reported the Milaca Economic Development Commission will visit Milaca Schools to learn about the internship programs we have in the community. He also reminded the board the SEE day at the capital is April 1 and asked board members to respond if they will attend.

Superintendent Truebenbach requested establishing a regular meeting schedule for the board committees.


From around the district, Superintendent Truebenbach recognized Rachel Arens for coordinating a Cultural Competency training that teachers need for licensure. He also congratulated Aimee Struffert for being recognized at the MSBA leadership meeting for completing over 1000 hours of MSBA training and Jere Day for completing 100 hours of MSBA training.

Board Member Items

Board members shared reflections from the MSBA Leadership Conference.

Motion by J. Larson, second by B. Rensenbrink, to adjourn. The meeting adjourned at 6:52 p.m.


Respectfully submitted,



Chairperson

February 18, 2020

Date



Clerk

February 18, 2020

Date